East Brandywine Township Board of Supervisors
Organization Meeting
Monday, January 4, 2016
8:00 A.M.

Those in Attendance:

Jay G. Fischer, Supervisor
Arnold M. Kring, Supervisor
Kyle P. Scribner, Supervisor
Scott T. Piersol, Township Manager
Luke R. Reven, Assistant Township Manager
Mark Kocsi, Chief of Police
Matthew T. VanLew, Roadmaster
Stacey Fuller, Esq., Township Solicitor
Mary Beth Smedley, Secretary/Treasurer

The Board of Supervisors met for the purpose of reorganizing (and other matters it wished to discuss) on Monday, January 4, 2016. Also in attendance were Township Manager Scott T. Piersol, Assistant Township Manager Luke R. Reven, Chief of Police Mark Kocsi, Matthew T. VanLew, Roadmaster, Township Solicitor Stacey Fuller, Township Secretary/Treasurer Mary Beth Smedley and 35 visitors.

Mr. Fischer called the Meeting to order at 8:00 A.M. with a Salute to the Flag.

Swearing In Ceremony – Kyle P. Scribner

District Justice Jeffrey Valocchi administered the Oath of Office to Kyle P. Scribner as Township Supervisor. Mr. Scribner was congratulated by Supervisors Fischer and Kring and the Township staff.

Public Comment on Non-Agenda Items

Mr. Fischer asked if there were public comments on non-agenda items. There were no comments.

Reorganization

Mr. Kring made a motion to nominate Mr. Fischer as Temporary Chairman of this meeting. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Kring made a motion to re-appoint Scott T. Piersol as Township Manager for 2016. Mr. Scribner seconded this motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Luke R. Reven as Assistant Township Manager for 2016. Mr. Scribner seconded the motion, with all voting aye.

Mr. Kring made a motion to appoint Luke R. Reven as Township Recycling Coordinator for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Scott T. Piersol as the Township's Emergency Management Coordinator and Matthew T. VanLew as Deputy Emergency Management Coordinator. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Scott T. Piersol as Fire Marshal for East Brandywine Township for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Mark Kocsi as Chief of Police for the East Brandywine Township Police Department for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Mary Beth Smedley as Secretary/Treasurer for 2016. Mr. Scribner seconded this, with all voting Aye.

Mr. Kring made a motion to re-appoint Matthew T. VanLew as Roadmaster for 2016. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Kring made a motion to re-appoint Mary Beth Smedley at the Township Right to Know Officer, Luke Reven as Assistant Right to Know Officer and Lt. Gene Babetski as the Police Department Right to Know Officer for 2016. Mr. Fischer seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Yerkes Associates as Commercial Building Inspector/Zoning Officer for 2016. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Cedarville Engineering as Residential Building Code Official for 2016. This was seconded by Mr. Fischer, with all voting Aye.

Mr. Scribner made a motion to re-appoint Yerkes Associates as the Township Engineer for 2016. Mr. Kring seconded this, with all voting Aye.

Mr. Kring made a motion to re-appoint Cedarville Engineering for stormwater management engineering for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Inland Design as special projects engineer for 2016. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Heinrich and Klein as the Township's Traffic Consultant for 2016. Mr. Fischer seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Scott T. Piersol as Assistant Zoning Officer, with all the enforcement and interpretation powers of the Zoning Officer, as provided by the Municipalities Planning Code and the East Brandywine Township Zoning Ordinance, as amended. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Stacey Fuller, Esquire and Patrick McKenna, Esquire of Gawthrop, Greenwood, as Township Solicitor for 2016, Thomas Oeste, Esquire of Parke, Barnes, Spangler, Oeste and Wood, as Planning Commission and Zoning Hearing Board Solicitor for 2016 and Neil Morris of Offit Kurman, P.A. and Scott Blissman of Eckert Seamans Cherin & Mellott as Labor Attorneys for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint John Carrigan as a member of the Zoning Hearing Board, re-appoint Anthony Damiano as Chairman of the Zoning Hearing Board and Kevin Conners as Vice-Chairman of the Zoning Hearing Board. This was seconded by Mr. Kring, with all voting Aye.

Mr. Kring made a motion to re-appoint Bruce Rawlings to the Planning Commission. He also motioned to re-appoint Bruce Rawlings as Chairman and re-appoint Ronald Fanelli as Vice-Chairman to the Planning Commission. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Jay Fischer, Arnold Kring, Bruce Rawlings, Michael Corbin, Sandra Moser, Charles Giordano, Michael Wagoner, James Buczala, Ronald Fanelli, Scott Piersol and Luke Reven as members of the Ordinance Task Force. Mr. Kring seconded the motion, with all voting Aye. Mr. Fischer made a motion to appoint Kyle Scribner, Nancy Frame and Jonathan Wright to the Ordinance Task Force. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint James Buczala as Chairman of the Historical Commission, John Black as Vice-Chairman and Ashley Harper as Secretary. He also motioned to re-appoint Ashley Harper and Alexandria Proko to the Historical Commission. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Scribner made a motion to re-appoint Robert Wise as consultant to the Township Historical Commission for 2016. Mr. Kring seconded this, with all voting Aye.

Mr. Kring made a motion to re-appoint Sandra Lammey as Chairman, David Summers as Vice-Chairman and Ann Mascherino as Secretary to the Park and Recreation Board and re-appoint Betsy Brown and Susan Massimini to additional five year terms on the Park and Recreation Board. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Jay Fischer, Samuel R. Matthews, and L. William Kay to the Agricultural Security Area Advisory Committee. This was seconded by Mr. Kring, with all voting Aye.

Mr. Kring made a motion to re-appoint Robert Long, Carolyn Long, Louise Walker, Carl Croft, and Alan Yefko to the Open Space Committee and appoint Alan Yefko as Chairman, Robert Long as Vice-Chairman and Louise Walker as Secretary of the Open Space Committee. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Jay Fischer as a representative to the Open Space Committee. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Karen Elrod, Shelly Francies, Kristopher Givens, Jill Givler, Mitchell Goldfarb, Evelyn Samuels, and Sally Riddle to the East Brandywine Township Youth Aid Panel for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Lt. Gene Babetski as the Police Liaison to the Youth Aid Panel for 2016. This was seconded by Mr. Kring, with all voting Aye.

Mr. Scribner made a motion to re-appoint David Kirkner as Chairman, James Buczala as Vice-Chairman and Martha Champlin as Secretary of the Bondsville Mill Committee. He also made a motion to re-appoint David Kirkner, James Buczala, Eleanor Buczala, Arne Jensen, Carolyn Long, Charles Stone, Roger Stone, Ian Plane, Gregg Moser, Sandra Moser, Luke Reven, Scott Piersol, Martha Champlin, Hudson Voltz and Matthew VanLew as members of the Bondsville Mill Committee and re-appoint Ann Mascherino as the Park and Recreation Board Liaison to the Bondsville Mill Committee. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to appoint Kyle Scribner as the Supervisors' representative to the Bondsville Mill Committee. Mr. Fischer seconded the motion, with all voting Aye.

Mr. Scribner made a motion to appoint Nancy Frame, John Bryer, Chris Saello, John Black, John Neff, Hudson Voltz and Richard Bates to the Traffic Impact Committee. Mr. Kring seconded the motion with all voting Aye.

Mr. Fischer made a motion to appoint Kyle Scribner as the Supervisor representative to the Traffic Impact Committee. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Michael Wagoner as Chairman and Trevor Weiss as Vice-Chairman of the Trails Committee and appoint Richard Williams as Secretary of the Trails Committee. He also motioned to re-appoint Michael Wagoner, Trevor Weiss,

Muriel Kennedy, Ian Plane, David Summers and Richard Williams as members of the Trails Committee. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint David Sweet and Brandywine Conservancy as the Township's Zoning and Comprehensive Plan Revision Consultants. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Kring made a motion to re-appoint Hudson Voltz as a representative to the Downingtown Area Recreation Consortium. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to appoint Timothy Cupitt, CPA as appointed Township Auditor for 2016. This was seconded by Mr. Kring, with all voting Aye.

Mr. Kring made a motion to set the Treasurer's Bond at $800,000 subject to approval by the Board of Auditors. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner named DNB First and National Penn Bank as depositories for all Township Funds. This was seconded by Mr. Kring, with all voting Aye.

Mr. Kring made a motion to appoint Keystone Collections Group as the collector of the Earned Income Tax for 2016, including all delinquent earned income taxes from previous years. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to appoint Keystone Collections Group as the collector of the Open Space Tax, continue the tax at .125% for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to set the refuse and recycling fees at $235.00 for 2016. The refuse fee portion will be $165.00 and the recycling portion will be $70.00. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring motioned to continue the hydrant tax at 0.095 mills for applicable properties in the Township. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to appoint Keystone Collections Group as collector of the Local Service Tax and to continue the tax at $52 per year. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to continue the one percent (1%) Transfer Tax for 2016. Mr. Kring seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint the Board of Supervisors as the Local Tax Appeals Board (Act 50). This was seconded by Mr. Kring, with all voting Aye.

Mr. Kring made a motion to re-appoint David A. Kirkner as the voting representative and Mr. Piersol as the alternate representative to the Chester Tax Collection Committee. Mr. Fischer seconded the motion with all voting Aye.

Mr. Fischer made a motion to appoint Arnold Kring as a voting representative and Kyle Scribner as the alternate representative to the Western Chester County Council of Governments. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to appoint Scott T. Piersol and David A. Kirkner as representatives to the Western Chester County Regional Uniform Construction Code Appeals Board. Mr. Scribner seconded the motion, with all voting Aye.

Mr. Kring made a motion to adopt Resolution 01 of 2016 "Final 2016 Budgets for the General and State Liquid Fuels Funds". Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to adopt Resolution 02 of 2016 "Designation of Emergency Service Providers". Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to adopt Resolution 03 of 2016 "Actuarial Findings for the Non-Uniformed Pension Plan for the Year 2016". Mr. Scribner seconded the motion, with all voting Aye.

Mr. Scribner made a motion to adopt Resolution 04 of 2016 "Actuarial Findings for the Police Pension Plan for the Year 2016". Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to certify the Board of Supervisors and Scott T. Piersol as delegates to the State Association's Annual Convention. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Scribner made a motion to re-appoint Scott T. Piersol as Voting Delegate and Luke Reven as Alternate Delegate to the State Association's Annual Convention. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring made a motion to re-appoint Mary E. Hinebaugh as East Brandywine Township's representative to the Downingtown Library. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Kring made a motion to appoint Michael Wagoner to the Vacancy Board for 2016. Mr. Fischer seconded the motion, with all voting Aye.

Mr. Scribner made a motion to re-appoint Jay G. Fischer as Supervisor Liaison to the East Brandywine Township Police Department for 2016. Mr. Kring seconded the motion, with all voting Aye.

Mr. Kring nominated Jay F. Fischer for Chairman of the Board of Supervisors for 2016. This was seconded by Mr. Scribner, with all voting Aye.

Mr. Fischer nominated Arnold Kring for Vice-Chairman of the Board of Supervisors for 2016. Mr. Scribner seconded the motion, with all voting Aye.

Ordinance Task Force

Mr. Kring made a motion to authorize re-submission of the Riparian Buffer regulations in the Zoning Ordinance to the Chester County Planning Commission for their Act 247 review. Mr. Scribner seconded the motion, with all voting Aye.

Comments from the Audience

Mr. Fischer asked if there were comments from the audience. There were none.

Notice

The Board of Supervisors will meet in Executive Session directly following this meeting to discuss personnel issues.

Adjournment

There being no further business Mr. Kring made a motion to adjourn at 8:20 A.M.

Respectfully submitted,

Mary Beth Smedley
Secretary/Treasurer
East Brandywine Township