

**East Brandywine Parks & Recreation
Meeting, Oct. 3, 2016 – 7:00 PM**

In Attendance : Sandy Lammey, Dave Summers, Betsy Brown, Kirk Fuhrman, Don Lynn, Susan Massimini, and Luke Reven.

Agenda:

Additional Parks and Rec. Members – at least one, maybe two (2)

New Benches – 4 interested

Discussed the bench concerns as listed in the EB Park Inspections 2016.

Old Wood Benches – township is sanding boards as they have time and putting on a new finish and replacing with new hardware.

Trees – donated sum of \$600 for maple trees as a result of 2016 newsletter. Will be purchased and planted this fall by Parks and Rec. members. In island area along Phase 1 driveway between first major league ball field and D soccer field. Looking at purchasing 6 trees.

Result of Parks Inspections – see attached – to be shared with Township officials.

We reviewed the inspection list of safety concerns and improvements for the parks and prioritized several to be addressed with money remaining from the 2016 budget...the exact amount was unclear. Luke will advise us of the correct 2016 budget balance amount and improvements will be made from the following list: (1) Electrical problems in Tara Pavilion and Gazebo, plus exposed wires on pavilion post at Spatola; (2) Roof of Spatola Pavilion needs replaced or repaired; (3) New sign at entrance to "Spatola Memorial Park"; (4) Bench repair or replacement in Community Park; (5) Fill cracks on tennis courts; (6) New roof on gazebo. In regard to the list of concerns at Spatola, Kirk will be checking to see if EBYA will be able to do some of the work. It is hoped that at least some of these prioritized current needs will be addressed by the end of 2016 with money remaining from the 2016 budget.

Budget for 2017 – We talked about the need to spend more money on marketing due to the fact that our numbers were down on different events this past year. As a result, we came up with an approximate budget amount of \$20,900 for 2017 based on a breakdown as follows: Marketing (\$4,000), Community Day (\$6,000), Concerts (\$1,500), Porta-potties (\$4,100), Dog waste bags (\$1,000), Weed control (\$900), Flags (\$400), Dust control (\$3,000). Please note that this number does not allow for any other projects to be completed so our asking amount for the **2017 budget is \$25,000 for Parks and Recreation.**

**Reusable/Portable Signs: Summer Concerts
Newsletter**

Most of the meeting time was spent on discussing the budget and repairs, so the items listed below were not discussed.

Next meeting will be Monday, Nov. 7th at 7:00 pm.

Christmas Tree Lighting Ceremony

Where - Community Park Gazebo

When - Sunday, Dec. 4 - 3:00-5:00 pm with lighting taking place at 4:30 pm

Who - Invite the entire EB Community

Invitation through - Township sign, website, facebook, schools and churches, etc.

What will take place - Tree lighting, carol singing, face painting, hot chocolate, water and cookies

Decorations for Tree - Invite the community to bring an unbreakable decoration or have the kids make paper/felt/foam decorations that day prior to lighting the tree. Different colored ribbons tied on tree. All decorations secured with wire so we don't litter the neighborhood!!

2016 Evaluation

No glue crafts. Too messy and do not dry fast enough.

More foam stickers and spread out.

Find some cardboard Ornaments to color.

Bells seemed good.

Fruit loops good

Popcorn good

Beads good

Pine cones a hit

If more people come, may need to spread out. Weather made a difference.

Money donation for Park and Rec - \$25

Food donation to Lord's Pantry – 132 lbs. – 125 lbs. people food, 5 lbs. dog food

Mittens/hats/socks to Salvation Army – 49 items - 11 Hats, 15 Mittens/Gloves, 23 Pairs Socks

Difficult to connect with the Salvation Army so maybe give these items to a local shelter

Attendance Estimate – 100??

Needs - All hopefully donated -

Tree – Donated by Mr. Big Twigs again this year, we hope??

Lights – Have; lights on 24/7

Hot Chocolate and Cookies, cups, napkins - donated

Carol singing leader

Decoration supplies

Tickets for drawing to "throw the switch" - donated

Performance by children from Brandywine-Wallace - chorus or band??

Cost to Township - Electric power for lights

Drawing to get to "throw the switch" to light the tree - Some ideas to be entered into the drawing: money donation for Park and Rec or food donation to Lord's Pantry or mittens/hats to Salvation Army, etc.

Problems - Snow in Community Park parking lot; wind – may need to add wind screens to pavilion.

Bathrooms - open weather permitting

Additional??

EBYA Info. – Kirk

Township Info. - Luke Reven

Other???

Next Meeting – Monday, Nov. 7, 2016 – 7:00 pm.

- Budget
- Lighting the Christmas Tree – Dec. 4 – 3:00 pm