

**East Brandywine Parks & Recreation
Minutes, Feb. 4, 2019 – 7:00 PM**

In Attendance:

Sandy Lammey, Dave Summers, Kirk Fuhrman, Sue Massimini, Betsy Brown, Mike Mize, Bob Smedley and Assistant Township Manager, Luke Reven

Approval of January Minutes

Approved

Parks and Recreation Board Photo

Complete.

Update on Joey Kokinda Eagle Scout Project – Sandy

Sandy met with Joey and his family. Joey has the signs and continues to work on fundraising. Sandy will check with Dave & Leslie to see if Joey can use their driveway to deliver materials. Joey is ready to work on the project when the weather breaks.

Proposal for Silver Girl Scout Award from Kate Solomon – Sandy

<https://littlefreelibrary.org/>

Parks and Recreation received an email from Tara Solomon, mother of Kate Solomon concerning a proposal for a Girl Scout Silver Award. The proposal would concern the installation of a Free Little Library near the big playground and Field B. It would be installed/maintained by Kate.

Discussion – who will maintain it long-term? TBD. Don indicated that he could assist with maintenance and various board members could help supply books, if needed.

Dave noted that this item could easily be removed if it falls out of maintenance.

For additional information, we will invite Kate to attend a future meeting and present her project. Some examples of local Free Little Libraries are below.



The Well-Hopewell UMC



Historic Poole Forge

Financial Report – Luke

Minimal, just the port-a-potties.

New Bathrooms Update – Luke

The DCNR grant kickoff meeting was held and it is anticipated that building will begin in the Fall.

A site visit was held by Luke and the engineer. It was suggested that the optimal bathroom location would be in place of the small yellow playground climbing equipment. See Exhibit A.

We shared thoughts on the future use of the current playground climbing equipment – move it, donate it, or dispose of it. TBD

We may need to expand the macadam in the parking lot near the Alison pavilion to accommodate easy access for the handicapped.

Concert/Movie Sponsors – Don/Luke

DNB First will be a sponsor (\$750), in addition to Bonds Eye Care.

2019 Concerts – Don

Saturday, June 1 – 6:00 pm – DNR

Saturday, June 15 – 6:00 pm – Downingtown School of Rock

School of Rock cannot accept a payment but will take a donation (\$200-\$500).

Saturday, July 13 – 6:00 pm – Flatland Drive

2019 Movies – Sue

Sue picked three days, working around Don's concerts. All movies will begin at dusk. Movie choices will be decided at the March meeting. This 2019 dates are as follows:

Friday, June 7th.

Friday July 19th (this date might need to move to Saturday July 20th)

Friday, Aug 9th

Discussion – should we reschedule if we cancel? Sponsors would prefer that we didn't cancel, and it may make more sense to have pre-determined rain dates – on a quiet day for the movie guy so that we do not tie up a productive day with a rain date. We decided on the rain date as the Wednesday following the original movie date.

Other 2019 Events

Memorial Day Flag Display – Sandy, confirmed

Golf Outing – Bob, Dave – reaching out to various area clubs for pricing and possible dates.

Shakespeare in the Park – Kevin, not planned this year

Run for the Parks – Sandy, SAT AUG 17th Sandy will check-in with Leslie to see if she will once again be our race director.

Community Day – Sandy, Dave, SAT AUG 17th Sandy suggested considering No Community Day, in favor of concentrated effort on Fall Festival and just have a car-show in conjunction with Run for the Parks. Community Day attendance was down last year, possibly due to rain. Attendance may be impacted by vacation, return to college. Car show draws in traffic. And do we want to run two BIG events? Many volunteers are needed to run large events and it is always a struggle to get volunteers. After discussion - Don motioned for vote on keeping Community Day, Sandy seconded. We will host/organize Community Day again in 2019.

Luke volunteered to create a survey to help the group focus on the areas that have the most positive impact among attendees.

Team will pursue clowns and the fire company and other activities.

Fall Festival – Kevin, Sunday OCT 13th

Tree Lighting – Sandy, Sunday DEC 1st

2019 Food Vendor Agreement – Sandy

Sandy made the agreement more general so they it is applicable to any Parks and Recreation Event such as concerts, movies, etc. Fees based upon submission of all paperwork before or after April 30th. Agreement will be posted pending approval by Township Manager Scott Piersol.

Updates - Athletic Field and Township Park Rules, Policies and Procedures - Sandy

Concerns:

- Fee Schedule
- Definitions and Priority Type
- Dog Leash Laws
- Ease with accessing Fee Schedule and Reservation Applications on the website\

Tabled

Newsletter Ideas for 2019 – Sandy

Tabled

Other???

Next Meeting – Monday, March 4, 2019 – 7:00 pm.
Parks and Rec and the ebrandywine Website

Exhibit A



Respectfully Submitted
Mike Mize, Secretary
Parks and Recreation Board