

**East Brandywine Township Board of Supervisors
Annual Organization Meeting | Monday, January 3, 2022 at 8:00 AM**

A G E N D A

NOTICE: A RECORDING DEVICE WILL BE IN USE DURING THIS MEETING

I. OPENING OF MEETING – PLEDGE OF ALLEGIANCE

II. OATHS OF OFFICE

- A. Township Supervisor Kyle Scribner..... L. Taraschi
- B. Township Supervisor Carl Croft L. Taraschi
- C. Township Auditor Nancy Gibson..... L. Taraschi
- D. Township Tax Collector Dennis Mulhern L Taraschi

III. APPOINTMENT OF TEMPORARY CHAIRMAN FOR ORGANIZATION MEETING

IV. POLICE DEPARTMENT OATH OF OFFICE

- A. Officer Alex Reed.....K. Scribner

V. PUBLIC COMMENT ON NON-AGENDA ITEMS

Rules for Conduct of Public Meetings, established by Resolution 2001-08. The time allocated to each individual making a comment shall be three (3) minutes unless otherwise set by the presiding officer. Additional public comment may be granted at the discretion of the presiding officer at the conclusion of the meeting.

VI. APPOINTMENT OF 2022 TOWNSHIP OFFICERS

- A. Motion to appoint _____ as Chairman for the Board of Supervisors..... S W C
- B. Motion to appoint _____ as Vice-Chairman for the Board of Supervisors..... S W C
- C. Motion to appoint _____ as Township Solicitor..... S W C
- D. Motion to appoint **Luke Reven** as Township Manager..... S W C
- E. Motion to appoint **Lisa Taraschi** as Township Secretary S W C
- F. Motion to appoint **Lisa Valaitis** as Township Treasurer S W C
- G. Motion to appoint **Matthew VanLew** as Township Roadmaster S W C
- H. Motion to appoint **Mark Kocsi** as Chief of Police..... S W C
- I. Motion to appoint **Kyle Scribner** as Supervisor Liaison to the East Brandywine Township Police Department S W C

- J. Motion to appoint **Lisa Taraschi** as Right-to-Know Officer for East Brandywine Township, the East Brandywine Municipal Authority, and the East Brandywine Fire Company S W C
- K. Motion to appoint **Luke Reven** as Assistant Right-to-Know Officer for East Brandywine Township, the East Brandywine Municipal Authority, and the East Brandywine Fire Company S W C
- L. Motion to appoint **Lt. Jeffery Yankanich** as Right-to-Know Officer for the East Brandywine Township Police Department..... S W C
- M. Motion to appoint **Lt. Jeffery Yankanich** as the Accreditation Manager for the East Brandywine Township Police Department for matters pertaining to the Pennsylvania Law Enforcement Accreditation Program S W C
- N. Motion to appoint **Benjamin Serfass** as Emergency Management Coordinator S W C
- O. Motion to appoint **Bob Nye** as Deputy Emergency Management Coordinator S W C
- P. Motion to appoint **Joe Edwards** as Fire Marshal..... S W C
- Q. Motion to appoint **ARRO Consulting, Inc.** as Residential Building Codes Official, Commercial Building Codes Official, and Zoning Officer with all of the enforcement and interpretation powers of the Zoning Officer, as provided by the Municipalities Planning Code and the East Brandywine Township Zoning Ordinance as amended..... S W C
- R. Motion to appoint **Pennoni Associates** as Township Engineer S W C
- S. Motion to appoint **CEDARVILLE Engineering** as Stormwater Management Engineer S W C
- T. Motion to appoint **Pennoni Associates** as the Township’s Traffic Consultant..... S W C
- U. Motion to appoint _____ as Planning Commission Solicitor S W C
- V. Motion to appoint **Scott Blissman** of Eckert, Seamans, Cherin & Mellott as Police Labor Attorney S W C
- W. Motion to appoint **Robert Wise** of RGA, Inc. as Consultant to the Township Historical Commission..... S W C
- X. Motion to appoint **David Sweet** as Township Planning Consultant..... S W C
- Y. Motion to appoint **Luke Reven** as Recycling Coordinator S W C
- Z. Motion to appoint **Luke Reven** as Flood Plan Manager S W C

VII. APPOINTMENTS TO TOWNSHIP BOARDS, COMMISSIONS, AND COMMITTEES

- A. Motion to appoint **Nancy Gibson** and **Charles Giordano** as members of the Planning Commission for an additional four-year term..... S W C
- B. Motion to appoint **Greg Wagman** as a member of the Zoning Hearing Board for an additional five-year term S W C

- C. Motion to appoint **Robert Renken** as members of the Historical Commission for additional four-year terms S W C
- D. Motion to appoint **Don Lynn** to the Park and Recreation Board for an additional five-year term S W C
- E. Motion to appoint **Sandra Moser** to the East Brandywine Township Municipal Authority for an additional five-year term S W C
- F. Motion to appoint **Mike Melesky** to the Vacancy Board for 2022 S W C
- G. Motion to appoint **Carl Croft**, and **Samuel Matthews** to the Agricultural Security Area Advisory Committee S W C
- H. Motion to appoint **Kyle Scribner, Jason Winters, Carl Croft, Bruce Rawlings, Michael Corbin, Charles Giordano, Michael Wagoner, James Buczala, Nancy Gibson, and Jay G. Fischer** as members of the Ordinance Task Force..... S W C
- I. Motion to appoint **James Buczala, Hudson Voltz, David Culp, Douglas Freeman, Arne Jensen, Jim Ladrew, Charles Lindsay, Sandra Moser, Rocky Stone, Regina Griffiths, Dan Tieri, Nancy Kichgasser, Jeff Nye, Matthew Ross, Beth & Bob Watts** and **Jason Winters** as members of the Bondsville Mill Committee S W C
- J. Motion to appoint **Michael Wagoner, Leslie Herr, David Summers, Charles Lindsay and Leonard Alansky** as members of the Trails Committee S W C
- K. Motion to appoint **Robert Long, Carolyn Long, Louise Walker, Alan Yefko, Mark Smith, and Jay G. Fischer** to the Open Space Committee S W C
- L. Motion to appoint **Kyle Scribner, Jason Winters, Carl Croft, Chief Mark Kocsi, Lt. Jeffrey Yankanich, Sgt. James Ferraro, and Officer John Hayes** as members of the Uniformed Pension Committee S W C
- M. Motion to appoint **Kyle Scribner, Jason Winters, Carl Croft** and **Luke Reven** as members of the Non-Uniform Pension Committee..... S W C

VIII. SUPERVISOR LIASONS TO TOWNSHIP BOARDS, COMMISSIONS, AND COMMITTEES

- A. Motion to appoint **Carl Croft** as Supervisor Liaison to the Historical Commission..... S W C
- B. Motion to appoint **Jason Winters** as Supervisor Liaison to the Parks & Recreation Board S W C
- C. Motion to appoint **Carl Croft** as Supervisor Liaison to the Open Space Committee..... S W C
- D. Motion to appoint **Kyle Scribner** as Supervisor Liaison to the Trails Committee S W C
- E. Motion to appoint **Jason Winters** as Supervisor Liaison to the Bondsville Mill Committee..... S W C

- F. Motion to appoint **Carl Croft** as Supervisor Liaison to the Budget Committee S W C
- G. Motion to appoint **Kyle Scribner** as Supervisor Liaison to the Traffic Impact Committee..... S W C

IX. FINANCIAL

- A. Motion to appoint **BBD, LLC** as Township Appointed Auditor..... S W C
- B. Motion to set Manager’s, Treasurer’s and Tax Collector’s Bond at \$1,500,000..... S W C
- C. Motion to name **S&T Bank** as depository for the General Fund, Open Space Referendum Fund, Open Space Referendum Fund, Traffic Impact Fund, State Liquid Fuels Fund, Capital Projects Fund, Fire Services Fund, Solid Waste Fund, and Escrow Fund S W C
- D. Motion to appoint **Keystone Collections Group** as the collector of the Earned Income Tax (EIT) for 2022, including all delinquent earned income taxes from previous years S W C
- E. Motion to appoint **Keystone Collections Group** as the collector of the Local Services Tax (LST) for 2022, including all delinquent earned taxes from previous years S W C
- F. Motion to appoint **Keystone Collections Group** as the collector of the Open Space Earned Income Tax, and to continue the tax at 0.125% for 2022 S W C
- G. Motion to continue the one percent (1%) Real Estate Transfer Tax for 2022..... S W C
- H. Motion to appoint the **Board of Supervisors** as the Local Tax Appeals Board pursuant to Pennsylvania Act 50 of 1998 S W C
- I. Motion to appoint **Carl Croft** as voting representative and **Luke Reven** as alternate voting representative to the Chester Tax Collection Committee..... S W C

X. INTERMUNICIPAL AGREEMENTS, REGIONAL SERVICES, AND STATE ASSOCIATIONS

- A. Motion to certify the **Board of Supervisors** as Delegates to the Pennsylvania State Association of Township Supervisors’ Annual Convention..... S W C
- B. Motion to appoint **Carl Croft** as Voting Delegate and **Luke Reven** as alternate to the Pennsylvania State Association of Township Supervisors’ Annual Convention S W C
- C. Motion to appoint **Carl Croft** as the voting representative and **Luke Reven** as the alternative representative to the Western Chester County Council of Governments S W C
- D. Motion to appoint **Carl Croft** as the voting representative and **Kyle Scribner** as the alternative representative to the UCC Appeals Board S W C
- E. Motion to appoint **Mary Hinebaugh** as the East Brandywine Township representative to the Downingtown Library S W C

- F. Motion to appoint **Hudson Voltz** as the Township representative to the
Downingtown Area Recreation Consortium..... S W C

XI. OTHER BUSINESS

- A. Resolution 1 of 2022: Designation of Emergency Service Providers..... Luke Reven

XII. PUBLIC COMMENT ON AGENDA ITEMS

XIII. NOTICES

- A. An Executive Session Regarding Personnel Matters will be held Following this Meeting.

XIV. ADJOURNMENT