

**EAST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY  
JANUARY 11, 2022**

**AGENDA**

1. Call Meeting to Order
2. Organization
  - a. Elect Chairman & Vice Chairman
  - b. Elect Secretary & Treasurer
  - c. Appoint Solicitor
  - d. Appoint Engineer
  - e. Appoint Recording Secretary
  - f. Designate depositories & signatories
  - g. Confirm meeting date for 2021 (2<sup>nd</sup> Tuesday of the month at 8:00 AM) and work session as needed (last Friday of the month at 8:00 AM)
3. Approval of Minutes – December 14, 2021
4. Treasurer’s Report
5. Applecross
  - a. Operator’s Report – Dave Friedman
  - b. Quarterly Permit Report
  - c. Quarterly Lagoon Capacity Reports
  - d. Roadmaster’s proposal for tree removal at drip fields
6. Keats Glen
  - a. Operator’s Report – John Dean
  - b. Mixing Pump (Zoeller) for stock @ \$1,066.48 from Pump Products
  - c. Quarterly Permit Report
7. The Estates at Dowlin Forge/Hillendale
  - a. Operator’s Report – John Dean
  - b. Punchlist status
  - c. Mag Meter installed 12/28/21
  - d. Quarterly Permit Report
  - e. Developer’s request to release Repair Fund
8. Brandywine Walk/Weaver Tract
  - a. Amendment of Applecross Regional Permit to include Weaver Tract
9. McCausland/Plank Tract
  - a. Conditional Use Decision scheduled for 1/28/22 BOS meeting

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10. Hide-A-Way Farms
  - a. Operator Report
  - b. EEMA Letter Agreement for O&M services @ \$475/month
  - c. Raw Sewage Pump Replacement
  - d. DEP – application fee of \$5,000 for renewal of disposal bed permit
  - e. HtP letter dated 1/06/22 re: Final Escrow Release Requests (Phases 1,2,3)
  - f. Transfer of utilities: keep water, phone & electric at dosing station?
  - g. Complaints/Concerns received re: user fee
  - h. Maintenance of Effluent Disposal Fields
  - i. Quarterly Permit Report
  
11. Old Business
  - a. Resolution No. 1 of 2022, establishing a user rate of \$250 for Hillendale, effective 1/01/22
  - b. Inquiry re: sewer connection for Mt. Idy was withdrawn
  - c. SFPM Mailer requesting planning exemption for 201 Zynn Road sent to DEP on 12/28/21
  
12. New Business
  
13. Public Comment
  
14. Adjournment
  - a. Enter into Executive Session, if needed
  - b. Next meeting - Tuesday, February 8, 2022 @ 8:00 AM