

**EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS
AM SESSION
FEBRUARY 3, 2022**

Those in Attendance:

Kyle P. Scribner, Chairman
Carl K. Croft, Vice-Chairman
Jason R. Winters, Member
Luke D. Reven, Township Manager
Mark Kocsi, Chief of Police
Matthew VanLew, Roadmaster
Tom Oeste, Township Solicitor
Lisa Taraschi, Township Secretary

The East Brandywine Township Board of Supervisors meeting of Thursday, February 3, 2022 was called to order at 8:00 AM at the East Brandywine Township Municipal Complex.

Opening of Meeting

Chairman Scribner opened the meeting by announcing that this meeting is being recorded.

Public Comment on Agenda Items

There was no public comment.

Approval of Minutes

There were no minutes to be approved. Chairman Scribner asked that all updates for the December 16, 2021 minutes be presented at the February 17th Board meeting.

Old Business

Escrow Release No. 15 Hide -A- Way Farms Phase 3

Township Manager Reven reminded the Board that this release had been tabled during the January 20th Board meeting in order for Vice-Chairman Croft to have his questions answered regarding this release. Vice-Chairman Croft stated he had a conversation with the Township Engineer Nate Cline and is satisfied with the conversation.

Vice-Chairman Croft made a motion to release number 15 of Hide-A-Way Farms. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0. (video)

New Business

Escrow Release No. 5 Crawford Ridge (Marsh Creek Homes)

Mr. Reven present this release from Pennoni dated January 18, 2022 recommending a release in the amount of \$68,841.90 associated with the development at Crawford Ridge.

Vice-Chairman Croft made a motion to release number 5 of Crawford Ridge. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0.

Escrow Release No. 3 Apple Cross Phase IV South Tract

Chairman Scribner requested this item be tabled as there is currently stormwater issues and currently has an open Right to Know Request regarding this information.

Vice-Chairman Croft made a motion to table the escrow release number 3 for Applecross Phase Iv South Tract. Chairman Scriber seconded the motion, with all members voting Aye. Motion passes 3-0.

Appointment of Roadcrew Forman

Roadmaster VanLew respectfully asked the Board for permission to be permitted to promote from within the Road Department for the position of Road Foreman. He stated this person would be responsible for working with him on projects and directing other personnel on a daily basis. He added additional duties are overseeing paving projects, purchasing materials for Department projects and implementing safety protocols. This employee will be trained to schedule HVAC and Security access for Township Meetings and obtain certification for spraying herbicide for weed control at our facilities.

Vice-Chairman Croft made a motion to create a new job description of Roadcrew Forman. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0. (video)

Subdivision & Zoning Applications

There were no applications to discuss.

Ordinances & Resolutions for Consideration

Resolution 2 of 2022: Authorizing the Destruction of Paper Documents of the East Brandywine Township Police Department.

Chief Kocsi presented the resolution to the Board. Stating all documents that are to be destroyed will be digitally backed up prior to their destruction.

Vice-Chairman Croft made a motion to approve Resolution 2 of 2022 authorizing the destruction of paper documents of the East Brandywine Township Police Department. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0. (video)

Public Comment on Non-Agenda Items

There was no public comment.

Notices

An Executive session was held after this meeting to discuss legal matters.

Adjournment

Chairman Scribner made a motion to adjourn the public meeting at 8:14 AM Vice-Chairman Croft seconded the motion, with all members voting Aye. Motion passed 3-0.

Respectfully submitted,

Lisa Taraschi,
Township Secretary