

**EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS**  
**PM SESSION**  
**April 22, 2022**

**Those in Attendance:**

Kyle P. Scribner, Chairman  
Carl K. Croft, Vice-Chairman  
Jason R. Winters, Member  
Luke D. Reven, Township Manager  
Mark Kocsi, Chief of Police  
Matthew VanLew, Roadmaster  
Kristen Camp, Township Solicitor (Phone)  
Lisa Taraschi, Township Secretary

The East Brandywine Township Board of Supervisors meeting of Thursday, April 22, 2022 was called to order at 6:30 PM at the East Brandywine Township Municipal Complex.

**Opening of Meeting**

Chairman Scribner opened the meeting by announcing that this meeting is being recorded. He then asked everyone to stand for the Pledge of Allegiance.

**Public Comment on Agenda Items**

There were no comments.

**Approval of Minutes**

There were no minutes to approve.

**Treasurer's Report**

Township Manager Reven read the balances into record.

Vice-Chairman Croft made a motion to accept the Treasurer's report, pay the bills and approve disbursement of payroll. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

**Reports**

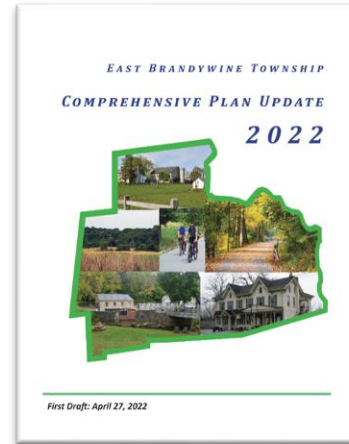
Township Manager Reven read the balances to the Board. A copy verbatim et literatim is attached to these minutes and made part of the record.

**1. First Draft of 2022 Comprehensive Plan Complete**

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The Ordinance Task Force will be reviewing the first complete of a new Comprehensive Plan at their meeting on Wednesday, 27. The Ordinance Task Force has been working with consultants Thomas Comitta Associates and the Brandywine Conservancy for about a year. This project has been funded in a generous Vision Partnership Program grant awarded to the Township by Chester County.

Ordinance Task Force review, Planning Commission review, 247 (Chester County) review, and a 45-day public comment remain before the Board of Supervisors can consider adopting plan.



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## **2. PSATS Annual Conference April 24-27**

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Supervisor Croft and I will be attending the Pennsylvania State Association of Township Supervisors (PSATS) 2022 Education Conference and Exhibit Show in Hershey Sunday, Monday, and Tuesday of next week.

## **3. Chester County American Rescue Plan Act Grants**

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Chester County was awarded approximately \$102 million in American Rescue Plan Act (ARPA) funds in 2021. The County has announced that it in turn is accepting applications for funding requests from municipalities, public authorities, small businesses, and non-profit organizations. Supervisor Croft has taken the lead on writing an application due May 16. The Township will be asking Chester County to consider funding in part the Culbertson Run at Hideaway Farms Floodplain Restoration Project. This project, mandated by the NPDES Pollution Reduction Plan adopted by this Board in 2018, is consistent with the goals ARPA.

## **4. Upcoming Events**

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Township events before my next report:

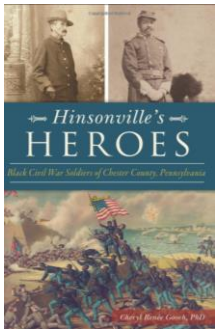
### **APRIL 24 | 2:30 PM**

**HC Speaker: "The Lenape in East Brandywine"**

Barbara Blue Jay Michaelski, storyteller and public speaker of Lenape will present a program on the Lenape who lived in East Brandywine Township long before the township was settled by immigrants.



Culture,



**MAY 15 | 2:30 PM**

**HC Speaker: "Hinsonville's Heroes: Black Civil War Soldiers of Chester County"**

Author Dr. Cheryl Renee Gooch has a lifelong passion for cultural history and uncovering African American history that has been overlooked or forgotten.

**MAY 18 | 8:00 AM**

**"Fore the Parks" Golf Outing**

Please join us for the annual "Fore the Park" Golf Outing at the Honey Golf Club. Proceeds will help to purchase additional playground equipment at the Community Park.



Brook

Mr. Reven presented the Building Inspectors report to the Board.

Township Roadmaster Mr. Matt VanLew informed the Board that there was no report for this meeting. He explained what was included in the meeting packet was a labor report. He added this document shows the breakdown of projects and Roadcrews hours. He also added this document was generated through BambooHR the software the Township uses. Vice-Chairman Croft added that he would like to see two pie-graphs showing the current month activities and year to date of activities. He stated a pie graph is easier to read.

Chief Kocsi presented his report to the Board. A copy, verbatim et literatim, is attached to these minutes and made part of the record.

1. COVID UPDATE – The COVID-19 CDC and State mandates have been lifted in the Police Department. Employees in the PD will continue taking temperatures as a precaution for a while. Officers will continue wearing masks or other PPE on medical calls that require a higher level of caution.
2. The Police Department will be participating in the Downingtown Area School District's Connections Team and Law Enforcement Food Drive which will be held this Saturday at the Lionville Middle School, 550 West Uwchlan Avenue, Exton Pa, from 10am to 2pm. We are teamed up with the local food banks to collect non-perishable goods, hygiene and baby supplies. The Love a Canine organization will also be there with fosters for adoption if anyone is interested in adopting a dog.
3. The Police Department has added two new members to our Police family over the last couple of weeks. Congratulations go out to Officer Alex Reed and his wife Alexa and Officer Maureen Rae and her wife Sara on the birth of their baby daughters. I am very happy to report that both Mom's and babies are doing well.

**Monthly Statistics:**

Total monthly events for EB

2487

Investigations completed	192
Criminal Arrests	6
Summary Arrests	0
Warrant Arrests	3
Juvenile Petitions	0
Accidents Investigated	7
Traffic Citation issued	153
Warnings Issued	77
Patrol Miles logged	10,377

**Training Completed:**

- Lt. Yankanich / Off. Harnish – Annual PLEAC - Accreditation Conference
- Sgt. Ferraro / Off. Harnish – Taser Instructor Re-Certification
- Lt. Yankanich / Sgt. Tyree – CODY RMS Conference
- Chief Kocsi / Lt. Yankanich / Crpl. Orris – CCDA Office LETI Certification (Drug Diversion Program)

**Correspondence:**

**Attachments:**

Monthly investigations /Officer Activity Report

East Brandywine Fire Chief Vince D’Amico presented his report to the Board. He added the recent fire event on April at a property on Crawford Road was a great collaborative effort between the Fire Department and the Police Department. He stated no one in living in the home as it is being worked on. He added that if anyone has sustained any damage to their property to please contact the Fire Department. The Fire Department will put them in contact with someone to repair their damage. He added the Fire Department does not assume the responsible to fix those damages. It falls back on the property owner at which the incident occurred at. He also added the construction on the fire station building should be complete by Memorial Day. Chief D’Amico stated the Fire Department should be moved back into the building by the end of June the beginning of July.

Vice-Chairman Croft made the motion to approve all the reports. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0.

**Old Business**

There was none.

**New Business**

**Resignation of Mr. Michael Wagoner from the Planning Commission**

Township Manager Reven announced to the Board that he regretted to inform them that Mr. Wagoner has resigned from the Planning Commission effective May 4, 2022. Mr. Reven thanked Mr. Wagoner for his many years of service on the Planning Commission. The Board thanked Mr. Wagoner for his service.

Vice-Chairman Croft made a motion with regret to accept Mr. Michael Wagoner's resignation from the Planning Commission. Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0.

### **Mr. Vincent Welk 1228 Osborne Rd: Concerns Regarding The Preserve at Horseshoe Meadows**

Mr. Vincent Welk appeared before the Board to discuss his concern regarding the pending subdivision, The Preserve at Horseshoe Meadows. Mr. Welk had several concerns regarding the fact that no information was sent out to surrounding neighbors regarding the subdivision, stormwater management, the placement of the homes, the aesthetics of the project, and the easement/ trail running up next to his property into the open space in the back of the subdivision. The Board explained that each home will have a stormwater management system installed that will help with the water management. The Board also confirmed that there would not be a trail. Solicitor Camp added there will be a split rail fence along the easement. Mr. Reven added that there is no standard in the Township Code for notification regarding land development. He added this is a valid critique that has been raised. The discussion continued regarding resident notification. Ms. Camp encouraged Mr. Welk to attend the June Planning Commission meeting and voice his concerns to the developer. Mr. Welk informed the Board about the rainwater issues present on Osborne Rd. It was determined that this is an important issue that should be discussed with the Township Engineer. Ms. Camp stated that if additional information is brought to the Township Engineers' attention, there may be something more that can be done to correct it.

### **Settlement Agreement and Release of Claim: Scott Piersol v. East Brandywine Township and Jason Winters**

Solicitor Camp provided the Board with a background on the lawsuit resulting in this settlement. Adding it has been recommended that the Board accept this agreement and execute it. The matter will be settled, discontinued and ended.

Vice-Chairman Croft made a motion to accept this settlement agreement and release the claims to Scott Piersol v. East Brandywine Township and Jason Winters. Chairman Winters seconded the motion. Motion passed 2-1. Supervisor Winters voted Nay.

### **Escrow Release #16, Phase 11, Hide-A-Way Farms**

Mr. Reven explained the release to the Board. He added this is the last escrow release in all phases. Mr. Reven respectfully asked the Board to approve the escrow release # 16, Phase II for Hide-A-Way Farms as approved by the Township Engineer.

Vice Chairman Croft made a motion to approve Release #16 of Phase II of Hide-A-Way Farms. Supervisor Winters seconded the motion. With all members voting Aye, motion passed 3-0.

### **Subdivision & Zoning Applications**

There was none.

### **Ordinances & Resolutions for Consideration**

There was none.

### **Public Comment on Non-Agenda Items**

Ordinance Task Force Member, Mr. Michael Wagoner, asked the Board how they prefer the Ordinance Task Force to proceed, regarding notification of residents for land development plans, as discussed earlier in the meeting. He would like to confirm that the responsibility would fall on the applicant and not the Township. The Board confirmed.

Mr. Wagoner asked the Board's permission to revisit the parking requirements for land development in the Township. The Board gave their support.

### **Notices**

There was none.

### **Adjournment**

Chairman Scribner asked for a motion to adjourn. Vice-Chairman Croft made the motion to adjourn the meeting at 7:30 PM. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Respectfully submitted,

Lisa Taraschi,  
Township Secretary