

EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS
AM SESSION
May 5, 2022

Those in Attendance:

Kyle P. Scribner, Chairman
Carl K. Croft, Vice-Chairman
Jason R. Winters, Member
Luke D. Reven, Township Manager
Mark Kocsi, Chief of Police
Matthew VanLew, Roadmaster
Tom Oeste, Township Solicitor
Lisa Taraschi, Township Secretary

The East Brandywine Township Board of Supervisors meeting of Thursday, May 5, 2022 was called to order at 8:00 AM at the East Brandywine Township Municipal Complex.

Opening of Meeting

Chairman Scribner opened the meeting by announcing that this meeting is being recorded.

Public Comment on Agenda Items

Mr. Paul Plourde, 7 Maria Court, stated his neighbor put in a pool resulting in stormwater running onto his property. Mr. Plourde is concerned that the water runoff will cause problems for him around his propane tank. Mr. Reven stated that he has been in contact with the EPA, the Township Codes Official, the Board and Cedarville Engineering regarding this issue. Mr. Oeste suggested the Township stormwater engineer, Cedarville, go out to the property and determine if anything can be done to improve these conditions. Adding, it appears that water has always flowed onto Mr. Plourde's property but may be worse due to the recent change. The Board directed Mr. Reven to make this a priority with the Codes Inspector and Cedarville Engineering. The Board requested this item will be added to the May 19th agenda.

Mr. Tomas Adolfo Fernandez, a resident and HOA Board member, that lives at 257 Sugar Maple Square in the Mapleview subdivision asked the Board for support and guidance regarding the changes to the stormwater and parking areas in the subdivision. He added the residents are concerned these changes are not the best changes for the community. The Board explained that during the Planning Commission meeting the night prior, the requested changes were not approved and the builder was directed to build the current plan on record. Mr. Oeste reiterated that the Planning Commission did not recommend the changes to the plan. The Board explained to Mr. Fernandez that any changes to the current plan will have to go before the Board and will be placed on an agenda prior to the meeting. Mr. Fernandez thanked the Board.

Promotion and swearing in of Officer Christopher Fox to Full Time Status

Chief Kocsi stated he was proud to announce that Christopher Fox was being promoted to full time status. He added that Officer Fox has been employed by East Brandywine Township Police Department since 2021. Chairman Scribner administered the oath to Officer Fox and congratulated him on his achievement.

Approval of Minutes

Chairman Scribner asked for a motion to approve the Board's meeting minutes from the April 7th AM session. Vice-Chairman Croft made a motion to approve the minutes. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Chairman Scribner asked for a motion to approve the Board's meeting minutes from the April 21st PM session. Vice-Chairman Croft made a motion to approve the minutes. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Authorization to Pay Bills and Approve Payroll

Vice-Chairman Croft made a motion to authorize the payment of bills and approve payroll. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Reports

There were none.

Old Business

There was none.

New Business

Appointment of Lauren Van Dyk to the Planning Commission.

Township Manager Reven explained to the Board that at last evenings Planning Commissions meeting The Planning Commission recommended Lauren Van Dyk fill the remaining term of retiring Planning Commission member Mr. Michael Wagoner.

Vice-Chairman Croft made a motion to appoint Ms. Lauren Van Dyk to the Planning Commission. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Employee Assignment Agreement Between East Brandywine Township & East Brandywine Township Municipal Authority

Mr. Reven explained to the Board that this is an employee lease agreement between the Township and the Municipal Authority. He added the Township would process the payroll and do most of the legwork in hiring the employee. He added the Township would then bill the Municipal Authority for the time of that employee. The role of the Municipal Authority Secretary has expanded along with the number of customers in the system that East Brandywine Township Municipal Authority is responsible for. Mr. Reven added the previous

arrangement of staffing was on the basis of an individual contract with that employee. This is a new arrangement with the new employee who fills that role.

Vice-Chairman Croft made a motion to accept the Employee Assignment Agreement Between East Brandywine Township & East Brandywine Township Municipal Authority. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Permission to Hire L. Ashby Corfee

The Board tabled this item

Vice-Chairman Croft made a motion to table Item C. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Personnel Matter: Police Department

Chairman Scribner stated that during an executive session held this morning, a discussion occurred where a recommendation was made by the Chief of Police. Chairman Scribner asked if there are any motions.

Vice-Chairman Croft made a motion that the Board accept the Chief's recommendation to terminate the probationary employment of EB Township Police Officer, Badge # 64. Supervisor Winters seconded the motion. With all members voting Aye, motion passed 3-0.

Subdivision & Zoning Applications

There was none.

Ordinances & Resolutions for Consideration

There was none.

Public Comment on Non-Agenda Items

Vice-Chairman Croft provided the Board with a review of the recent Ordinance Task for Meeting. The first draft of the Comprehensive Plan is complete and will be coming before the Board in the near future. Stating, the Task Force would be working on parking requirements in common areas, landscaping, TND-1, review minimum dwelling size, revised Stormwater Ordinance Act 167, maximum impervious in R-1 & R-2 and dog sitting uses. He added we are moving forward with some minor changes to the priorities.

Mr. Bruce Rawlings informed the Board that the Planning Commission did not recommend the plan change for the Mapleview Subdivision. Mr. Rawlings stated parking was the main issue. He added extra parking is needed. The Commission feels the mailboxes should not be placed on the spine road. Adding safety was a

concern regarding the mailbox placement. He also stated they should revisit adding stop signs and speed humps as speed is a concern on the spine road.

Notices

An Executive session was held prior to the morning session to discuss personnel matters.

Adjournment

Chairman Scribner asked for a motion to adjourn. Vice-Chairman Croft made the motion to adjourn the meeting at 8:30 AM. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

Respectfully submitted,

Lisa Taraschi,
Township Secretary