

**EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS**  
**AM SESSION**  
**August 4, 2022**

**Those in Attendance:**

Kyle P. Scribner, Chairman  
Carl K. Croft, Vice-Chairman  
Jason R. Winters, Member  
Luke D. Reven, Township Manager  
Mark Kocsi, Chief of Police  
Kristin Camp, Township Solicitor

The East Brandywine Township Board of Supervisors meeting of Thursday, August 4, 2022 was called to order at 8:00 AM at the East Brandywine Township Municipal Complex.

**Opening of Meeting**

Chairman Scribner opened the meeting by announcing that this meeting is being recorded.

**Public Comment on Agenda Items**

There was no comment.

**Approval of Minutes**

Vice-Chairman Croft made a motion to approve the Board's meeting minutes from the July 7<sup>th</sup> and July 21<sup>st</sup> of 2022. Chairman Scribner seconded the motion. With all members voting Aye, motion passed, 3-0.

**Authorization to Pay Bills and Approve Payroll**

Vice-Chairman Croft made a motion to authorize the payment of bills and approve payroll. Supervisor Winters seconded the motion, with all members voting Aye. Motion passed 3-0.

**Reports**

There were none.

**Old Business**

**Award 2022 Road Program Contract**

Mr. VanLew stated on Tuesday July 26<sup>th</sup> bids were opened for our 2022 Road Paving Project. The bid is for repairs and overlay of Gloucester Drive and Berkley Drive, minor repairs to Raleigh Drive and Timber Pass and reconstruction of a portion of Township Road. He added we received one bid from Longs Paving of Quarryville. Longs did one paving project for the Township in 2017 which was asphalt overlay on Lyndell Bridge and approach roadway, this was part of the bridge repair project we completed along with Upper Uwchlan Township. Mr. VanLew also stated the estimator for Longs Paving is Howard Jones who was previously with D. Malloy Paving and completed numerous projects for the Township.

Mr. VanLew stated due to only one bid he asked Kyle Turner of Cedarville to check on unit prices compared to other recent bid contracts; he found the costs comparable.

Mr. VanLew respectfully request the Board approve the bid from Long's Paving, Inc. for a base price of \$259,714.60.

Mr. Croft asked what was in the budget for this project. Mr. VanLew stated \$180,00 from liquid fuels, the remainder is to come from the Township. Ms. Camp added extra items are to be authorized if needed.

Vice-Chairman Croft made a motion to accept the bid for paving. Supervisor Winters seconded the motion. With all members voting Aye, motion passed, 3-0.

## **New Business**

### **Annual Triathlon at Marsh Creek State Park**

Mr. Reven informed the Board that on September 18, 2022 there will be a Triathlon hosted at Marsh Creek. He added a portion of the race will run along a section of Creek Road in East Brandywine Township. He asked the Board for permission to write a letter stating the Township has no concerns regarding this event.

Vice-Chairman Croft made a motion to send a letter stating the Township has no concerns regarding the Triathlon. Supervisor Winters seconded the motion. With all members voting Aye, motion passed, 3-0.

### **East Brandywine Fire Company Recommendation for EMS Service Providers**

Mr. Joe Edwards, East Brandywine Fire Department, informed the Board that he, Chief Vince D'Amico, and Mr. Ken Ader have meet with two EMS providers to cover the Township in 2023. He added this is necessary as Towner Health is no longer in operation. Mr. Edwards stated the two companies are Westwood, and Minquas. West wood runs out of West Brandywine Township Building and Wagontown Fire Company. Minquas runs out of Downingtown and Thorndale. He added both companies have offered to cover the Southwest portion of the Township as needed with no additional charge for the remainder of the 2022 year.

Mr. Edwards stated both companies have provided the Fire Department with proposals, adding both are negotiable. Westwood's proposal asked for 5% of the assessed value or \$180,000 for 2023 or \$19,000 for the small portion in the Southwest area of the Township. Minquas proposal asked for \$152,250 for 2023. He added Minquas would waive the Ambulance club membership for all residents of East Brandywine Township and would not bill any out-of-pocket fees for any ambulance calls in the Township.

Mr. Edwards stated both companies have indicated this is a starting point. He added the following surrounding townships of Wallace, West Brandywine and West Caln are currently paying \$100,000 per year for coverage. Mr. Scribner asked how much coverage does Minquas provide to the Township. Mr. Edwards stated approx. three quarters. Mr. Reven added we are currently paying \$7000 for three quarters coverage. Mr. Croft asked what Tower Health was paid. Mr. Reven stated he believed \$7000. However, would need to confirm. Mr. Scribner stated East Brandywine should pay their fair share, especially if our neighbors are paying \$100,000. He added the Township will need to look into this further.

Mr. Reven thanked Mr. Edwards for performing this research and meeting with the companies. He recommended working directly with the EMS providers based on the Fire Companies recommendation. He asked if Minquas provided a price point for the Southwest section of the Township. Mr. Edward's stated they did not. He added Westwood stated they use a formula of 5% of the assessed value of Township, which equates to .25 mils or \$180,00. Mr. Reven added this translates into a 10% tax increase.

Mr. Edwards added once the companies provide budgets, he, Chief D'Amico, Ken Ader would review and make a recommendation as to which group to go with. He added we will have this done over the next couple of weeks. Mr. Reven stated the Township values the Fire Companies opinion and will be looking forward to their recommendation. Mr. Scribner stated he would like the companies to give a breakdown into 3 individual budgets for sections 4901, 4902, and 4903 of the Township.

### **Chester County Process and Marketing Services**

Mr. Reven explained that the process and marketing for recyclables bid was opened with the County on July 20<sup>th</sup>. He added the facility we will send our recyclables to will be TotalRecycle in Birdsboro. He stated the agreement gives the Township a 50/0 share of the actual market value of each recyclable commodity in the single stream, per the bid specifications. He asked the Boards permission to attend the meeting representing the Township, and to sign a letter of commitment stating that East Brandywine Township's volume will be directed to this provider.

Vice-Chairman Croft made a motion to authorize Mr. Reven to represent the Township at the recycling meeting. Supervisor Winters seconded the motion. With all members voting Aye, motion passed, 3-0.

### **Subdivision & Zoning Applications**

There were none.

### **Ordinances & Resolutions for Consideration**

### **Public Comment on Non-Agenda Items**

Mr. Bruce Rawlings asked the Board when the Bondsville Mill Committee needed to turn in their budget. Mr. Croft stated a date has not been set yet, adding most likely early September.

### **Notices**

An executive session was held following the meeting on July 21<sup>st</sup>, 2022 to discuss legal matters. An executive session will be held following this meeting to discuss personal matters.

### **Adjournment**

Vice-Chairman Croft made a motion to adjourn the meeting. Supervisor Winters seconded the motion with all members voting Aye, motion passed 3-0.

Respectfully submitted,

Lisa Taraschi,  
Township Secretary